

# DONOR-ADVISED FUND PROGRAM GUIDE



*Your Gift, Your Way!*

**SIMPLIFY & ENHANCE YOUR PHILANTHROPY**



# DONOR-ADVISED FUND PROGRAM GUIDE

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# As each has received a gift, use it to serve one another, as good stewards of God's varied grace

—1 Peter 4:10

## WELCOME

Thank you for your interest, and generosity of spirit, in establishing a Donor-advised Fund (DAF) with the Episcopal Church Foundation (ECF). This Program Guide describes and explains the policies and procedures established by ECF for the DAF program.

## ABOUT THE EPISCOPAL CHURCH FOUNDATION

Founded in 1949 by Presiding Bishop Henry Knox Sherrill, ECF is an independent, lay-led organization governed by a board of directors of diverse leaders from all over the country. For over 65 years, ECF has been helping Episcopal faith communities engage in visioning and planning, develop leaders and raise resources for ministry. As part of our mission, ECF provides relevant and meaningful opportunities for faithful and generous Episcopalians to live out Christian stewardship, including our ministries of planned giving, donor solutions and the DAF.

As stewards of nearly \$300 million in assets, ECF takes its fiduciary responsibility seriously and is committed to ensuring that your gifts are managed and invested prudently and professionally. As we respond to God's

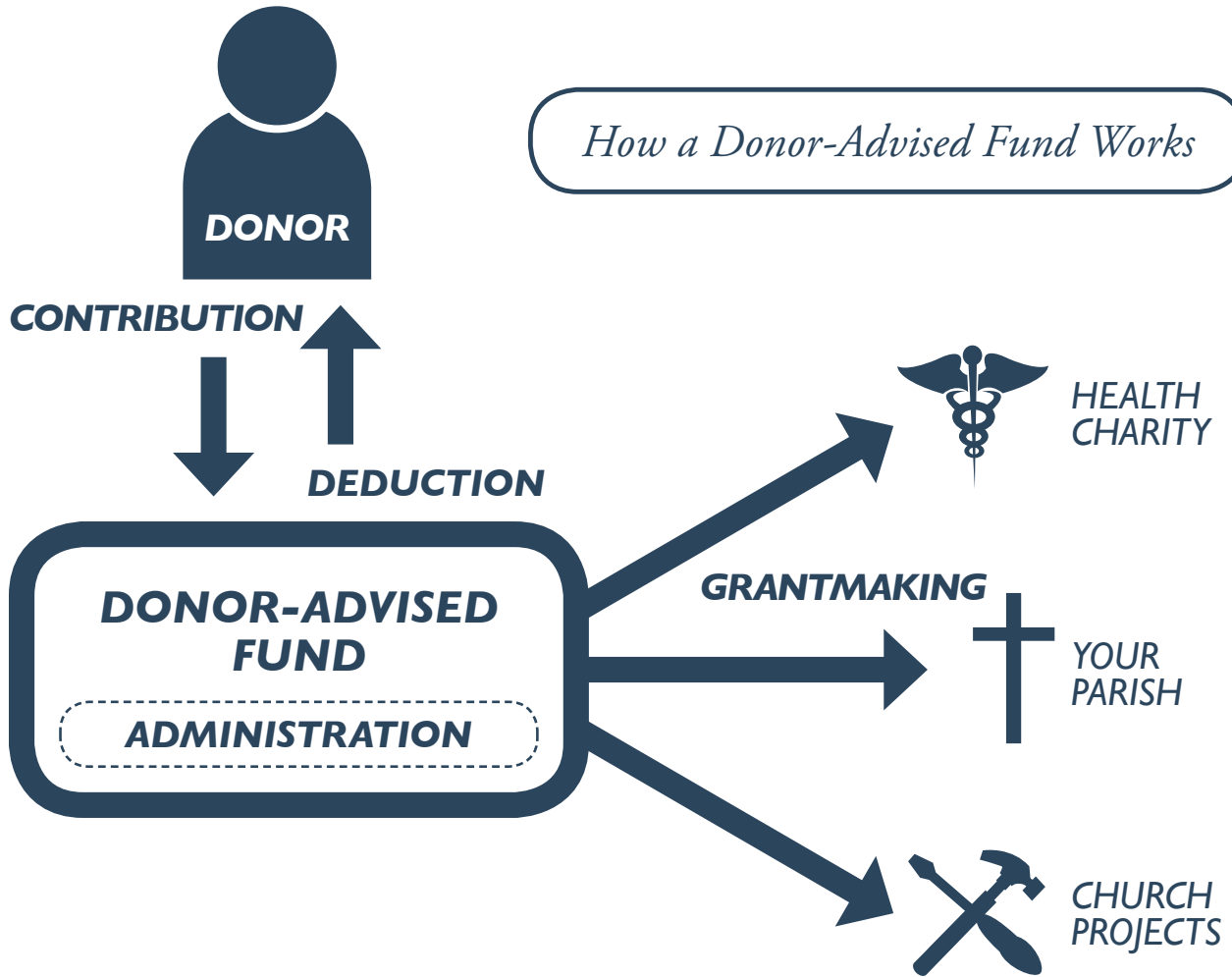
call to serve the Episcopal Church and its members at all levels, we continue to seek new and innovative ways to raise resources for mission and ministry, both now and in the future. ECF is honored to work with you on achieving your charitable and philanthropic goals through the establishment of a DAF.

ECF has partnered with the Presbyterian Foundation and its New Covenant Trust Company, which manages over \$1.7 billion in assets, to provide administrative/grantmaking support and investment services for this program. We are pleased to collaborate with such a respected and professional organization with over 20 years of experience in creating and managing DAFs.

ECF is a nonprofit corporation organized under New York State law and recognized by the Internal Revenue Service as a tax-exempt public charity as defined in Sections 501(c)(3), 509(a) and 170(b)(1)(A)(vi) of the Internal Revenue Code (IRC). ECF is eligible to receive tax-deductible charitable contributions under IRC Section 170(c). Contributions to ECF under the Donor-advised program are irrevocable, nonrefundable and, to the extent allowed by applicable federal and state law, immediately deductible by the donor as a charitable contribution.



## How a Donor-Advised Fund Works



### ESTABLISHING YOUR DONOR-ADVISED FUND

To establish your DAF, please complete and submit an application together with your irrevocable gift to the Episcopal Church Foundation. A DAF can be established by individuals, corporations and other business entities, trusts and estates. If a DAF is established by a trust or estate, an individual must be named as the Primary Advisor. The application is included in this Program Guide, available online at [www.episcopal.foundation.org/programs/daf](http://www.episcopal.foundation.org/programs/daf) and may be mailed, faxed, or emailed as indicated on the form.

The DAF is subject to the Articles of Incorporation, Bylaws and other governing documents of ECF, as well as the policies and procedures for administration of this program. ECF reserves the right to modify these documents at any time, especially if there are changes in the law governing DAFs. ECF is the sole owner of the DAF and its Board of Directors, officers and employees have ultimate control over all investments and grants under this program.

In order to receive the associated tax benefits of a charitable deduction under applicable federal and state law, a donor's gift must be unconditional and irrevocable. Therefore, under this program, a Donor (Primary Advisor) may recommend, but not control, how assets in a DAF are invested and distributed, with all such recommendations subject to the approval of ECF in its sole discretion. Grants must be made to qualified organizations as determined by ECF, and a majority (at least 51%) of all grants must be made to Episcopal entities (e.g., parishes, dioceses, schools, etc.).

### **Assets to Establish a DAF**

The minimum amount to open a DAF account is \$2,500. All gifts must be reviewed by ECF prior to acceptance. Once the gift is accepted and received, ECF will provide a written receipt to the Donor. DAFs may be opened with a check, credit card, electronic funds transfer, wire transfer or marketable securities. While non-traditional assets will be considered for donation, they are subject to prior approval by ECF's Gift Acceptance Committee and may incur additional processing fees.

- *Gifts by check should be made payable to the Episcopal Church Foundation and mailed with the DAF application to the address on the form.*
- *Gifts by credit card can be made on the application*
- *For gifts of publicly traded securities, please visit [www.episcopal.foundation.org/programs/daf](http://www.episcopal.foundation.org/programs/daf) for security transfer instructions, or contact ECF at 800-697-2858.*

- *For gifts of other non-traditional assets (e.g., real estate, artwork, business interests, etc.), please contact ECF at 800-697-2858 for further discussion and review.*

Please note that your DAF may be designated as a beneficiary in a will or other testamentary instrument as well as non-probate property including, but not limited to, an Individual Retirement Account (IRA), charitable remainder trust or life insurance policy.

*For a current DAF fee schedule, please contact ECF at [giving@episcopal.foundation.org](mailto:giving@episcopal.foundation.org) or 800-697-2858.*

### **Naming Your DAF**

When filling out the application, the Donor chooses the name of the DAF, e.g., the "John Smith Family Fund." The DAF name and the Primary Advisor will appear on all correspondence. Any grant to a charity may also be made anonymously and your preference can vary for each grant recommendation.

### **Advisors to Your DAF**

Once the DAF is established, you, as the Donor, will be considered the Primary Advisor and will receive all correspondence related to DAF activities. If a DAF is established jointly with a spouse or another individual, both of you will be designated as Primary Advisors. Primary Advisor(s) have complete account privileges including making additional contributions to the DAF, recommending grants and investment allocations, naming grant advisors and establishing a succession plan.



Your Financial Advisor may also be provided with access to your account with the ability to make investment allocation recommendations and view statements online. (See instructions on application.) As Donor (Primary Advisor), you may name up to two additional people as successor Primary Advisors as a way of including and involving your family members and others in the work of the DAF. These successor Primary Advisors may also make grant recommendations and have online account access.

### **Succession Plan**

Under this program, you also provide ECF with a “succession plan” for your DAF, which takes effect in the event of your death or incapacity, by selecting one of the three following options for the remaining assets in the DAF:

*a) Naming up to two successor advisor(s) to succeed you as the Primary Advisor on the DAF;*

OR

*b) Electing to distribute the remainder balance of your DAF to up to four recommended charities;*

OR

*c) Creating an endowment fund for the benefit of one or more Episcopal institutions, which ECF will hold, invest and distribute. (\$10,000 minimum for one entity, \$25,000 minimum for more than one, up to a maximum of four entities)*

While you can change your succession plan option at any time, you cannot name your own estate as a successor or make any such selection and recommendations through any testamentary instrument, including wills or instructions to an executor. If no succession plan option is chosen, in the event of your death or incapacity, your DAF will be distributed to ECF for its discretionary use consistent with our mission.

ECF recommends that you and other Primary Advisors review your succession plan on an annual basis to ensure that it remains consistent with your wishes and that the information is current and accurate.

## **INVESTMENT OF DAF ASSETS**

As Primary Advisor, you may recommend various investment options, including traditional and socially responsible vehicles, depending on your personal short- and long-term goals for making grants. See Appendix A for a listing of investment options currently available.

While ECF will make every effort to honor your recommendations, by law we must maintain complete discretion over the investment of the DAF, and we reserve the right to combine your DAF with other ECF assets. The value of any invested balances is normally determined on a daily basis, and market changes may cause the value of the DAF to fluctuate from the amount of your original gift. ECF will invest any dividends or capital gains distributions in a money market vehicle or among existing investment vehicles.

### **Investment Allocation**

Once the DAF is established, you, as Primary Advisor, may recommend investment options, which must be reviewed and approved by ECF and ultimately determined based on the timing of anticipated grants. If no investment recommendation is made, ECF will initially invest the assets in a fixed-income vehicle. Normally, contributions will be invested within ten business days once they are in a liquid or transferable form.

As Primary Advisor, you or your designated Financial Advisor may recommend changes to asset allocations in writing or online at any time.

### **DAF ADDITIONS**

As Primary Advisor, you may add to the DAF at any time with no minimum amount, subject to the same conditions and restrictions associated with the initial gift indicated above, either online or through use of a downloadable DAF contribution form.

### **GRANT RECOMMENDATIONS**

As Primary Advisor, you may make grant recommendations at any time either online or through a downloadable form. While ECF will make every effort to honor all grant recommendations, under federal law your recommendations are only advisory and in no way binding. ECF has appointed a group of qualified individuals to perform or supervise the due diligence review of each recommendation. We will notify you if your grant recommendation is not approved and provide you an opportunity to make an alternative recommendation.

### **Grant Purposes**

As Primary Advisor, you may recommend grants to any charities that fall under Section 501(c)(3) of the Internal Revenue Code with the understanding that a majority of total grants, over the course of five years, must be made to Episcopal entities. You may also recommend that a grant be used for a specific purpose that must be reviewed by ECF and, if approved, shall be communicated to the charity that receives the grant. ECF reserves the right, in its sole and absolute discretion, to approve or disapprove any recommendations for grants. ECF will not approve a recommendation for a grant that would, in whole or in part, be used for an ineligible purpose, including, but not limited to, the following:

- *Payment for dues or membership fees;*
- *Purchase of tickets to a benefit or fundraising event;*
- *Purchase of goods at a charitable auction;*
- *Political contributions or grants used for lobbying or political campaigns;*
- *Payments to satisfy a legally enforceable obligation or a personal pledge made by the Donor or Primary Advisor;*
- *Payment to any organization or individual related to the Donor or Primary Advisor;*
- *Payment to any organization or charity that is deemed in conflict with the mission of ECF.*



### **Grants with Benefit(s) to the Primary Advisor**

The Pension Protection Act of 2006 subjects a Donor as a Primary Advisor or a Primary Advisor-related person to a 125% excise tax if any distribution results in the Advisor's "receiving, directly or indirectly, a more than incidental benefit as a result of such distribution." The 125% is applied to the value of the benefit. In light of this potential penalty, you may wish to seek legal counsel as necessary and appropriate.

### **Grant Amounts**

Each grant recommendation must be made for an amount of \$100 or greater in whole dollar amounts, or for the remaining balance of the DAF, whichever is less. ECF will contact Donors/Primary Advisors if any account balance drops below \$100.

Unless a DAF has otherwise been classified as a "long-term" DAF, if the DAF is inactive for five calendar years or the total grants distributed within that time period are less than \$200, ECF will notify you as Primary Advisor during the first quarter of the sixth calendar year requesting either that you submit one or more grant recommendations totaling at least \$200 or that your DAF be re-classified as a "long-term" DAF. If you, or your successor advisor, do not make grant recommendations by June 30 of this sixth inactive year, ECF will distribute the entire DAF balance to the ultimate charitable remainder beneficiaries or to any designated endowment funds, if so specified in the succession plans of

a Donor's application. If no ultimate charitable remainder beneficiaries or no endowment funds are specified, the DAF will be distributed to ECF for its own uses.

For "long-term" DAFs, ECF will contact you, as Primary Advisor, every five years to reconfirm your distribution plans and investment choices. If you do not respond to our attempts at reconfirmation, we will defer making any changes to the investment allocation and will continue to attempt to contact you on a quarterly basis over the next year. If you do not respond by the end of the sixth year, ECF will distribute the entire DAF balance to the ultimate charitable remainder beneficiaries or to any designated endowment funds, if so specified. If no ultimate charitable remainder beneficiaries or no endowment funds are specified, the DAF will be distributed to ECF for its own uses. It is important that you keep in touch with ECF and respond to all of our requests for information.

If remainder values of your DAF are \$10,000 or greater, you may elect that ECF hold endowment funds "for the benefit of" one or more Episcopal charities (\$10,000 minimum for one charity, \$25,000 minimum for more than one, up to a maximum of four). These funds will be the assets of ECF, held for the benefit of the charity, and will be invested as a separate account in ECF's endowment management program. If you have chosen to have ECF hold endowment funds for the benefit of an Episcopal institution and the remainder value is less than \$10,000, ECF will distribute the remainder balance directly to the named beneficiary organizations for endowment.



### **Processing the Grant**

Normally, ECF will review your grant recommendations within five business days of receipt and will make the grant within ten business days. If the recommended charity has not been previously reviewed and determined to be qualified, a longer review and processing time may be necessary. Once approved, ECF will disburse the grant from liquidated investments in your DAF.

### **Distributing and Acknowledging the Grant**

Any grant distribution shall be accompanied by correspondence that indicates the name of the DAF and your name and address, unless you choose to remain anonymous, as well as any designated or specified purpose of the grant. Additionally, you may request that a grant be made In honor of, In Memory of, In the name of, or In Gratitude of a particular person(s) or entity.

As Primary Advisor, you may not act as an intermediary for delivery or distribution of a grant except with prior approval of ECF.

### **ONLINE DAF WEBSITE**

After you have completed an application and opened a DAF, you may manage all aspects of your DAF through the online DAF website **[www.episcopalfoundation.org/programs/daf](http://www.episcopalfoundation.org/programs/daf)** including:

- *DAF additions,*
- *Grant recommendations,*
- *Investment allocations,*
- *Quarterly statements and prior activity,*
- *Initial tax documents.*

### **TAX CONSIDERATIONS**

Neither ECF, nor any of its directors, officers, employees, agents or representatives, are engaged in (a) providing legal, accounting or tax advice; (b) rendering legal or tax opinions; or (c) offering professional services other than those specified in this document. We encourage you and each potential donor to seek legal, accounting or tax advice and/or other expert assistance from experienced and competent advisors prior to establishing a DAF.

### **REPORTING & RECEIPTS**

As Primary Advisor, you will have access to DAF information online at any time, including DAF balances, investment allocations and transactions (grant/addition histories and year-to-date totals of fees and income received), and other financial reports or information required by law. Please report any errors or other discrepancies to us within sixty (60) days so that we can make the necessary corrections.

### **CONCLUSION**

We realize that this document contains a lot of technical information about the creation and administration of a Donor-advised Fund. Most of these procedures are required by law or are designed to ensure that your DAF is well-managed and fulfills your philanthropic and charitable intent. Do not hesitate to contact us at 800-697-2858 if you have any questions, concerns or comments. God bless you and thank you for your generosity and faithfulness.



# APPENDIX A: INVESTMENT OPTIONS

Assets in an ECF DAF may be invested in various fund options. The current options are listed below. If an investment recommendation is not made, the DAF will be initially invested in a Money Market option until a discussion takes place with the Primary Advisor regarding recommended distribution.

To learn more about these investment options, please visit: [www.episcopalfoundation.org/programs/daf](http://www.episcopalfoundation.org/programs/daf) or call 800-697-2858

*ECF may also have pooled investment options available, so that individual donors do not need to choose percentage allocations in the specific funds below, but choose an investment pool based on anticipated granting. Please contact ECF for more information at 800-697-2858.*

*ECF staff is happy to help choose how gifts will be invested based on your anticipated schedule for distribution. Allocations should be made in 5% increments on application.*

Large Equity Blend	Active Passive	Oakmark I (OAKMX) Vanguard 500 Index Fund (VFINX)
Mid Cap Equity Blend	Active Passive	Fidelity Low-Priced Stock (FLPSX) Vanguard Mid Cap Index Inv (VIMSX)
Small Cap Equity	Active Passive	Fidelity Advisor Small Cap I (FSCIX) Vanguard Small Cap Growth Index (VISGX)
Foreign Large Equity Blend	Active Active	Henderson International Opportunities I (HFOIX) Fidelity Overseas (FOSFX)
Diversified Emerging Markets	Active Passive	Vanguard Emerging Mkts Stock Idx Inv (VEIEX) DFA Emerging Markets Core Equity I (DFCEX)
Short Term Bond	Passive Active	Vanguard Short-Term Investment-Grade Inv (VFSTX) DFA Short-Term Government (DFFGX)
Intermediate Term Bond	Active Passive	Dodge & Cox Income (DODIX) Vanguard Interm-Term Bond Index Adm (VBILX)
Balanced Moderate Allocation	Active Passive	Dodge & Cox Balanced (DODBX) Vanguard Balanced Index Inv (VBINX)
Balanced Conservative Allocation	Active Passive	Berwyn Income (BERIX) Vanguard Wellesley Income Inv (VWINX)
Socially Responsible	Active Active	New Covenant Growth Fund (NCGFX)* New Covenant Income Fund (NCICX)*
Money Market		Fidelity Money Market (FRGXX)

*\* New Covenant Funds are Socially Responsible funds that exclude alcohol, gaming, weapons/firearms and tobacco from the portfolios. They also include a positive screen for companies doing well with ESG (environment, social and governance issues). New Covenant Funds follow the social witness policies of the Presbyterian Church USA (PCUSA) and the screened securities are based on the General Assembly of the PCUSA directives.*

# DONOR-ADVISED FUND APPLICATION

Please complete the following application to establish a Donor-advised Fund (DAF) with the Episcopal Church Foundation (ECF). For complete policies and DAF information, please read the Donor-advised Fund Program Guide. If you need assistance in completing this form, please contact us by phone at 800-697-2858 or by e-mail at [giving@episcopalfoundation.org](mailto:giving@episcopalfoundation.org).

## I. Donor-Advised Fund Donor & Advisor Information

### PRIMARY DONOR & ADVISOR

\_\_\_\_\_  
*Title First Name Initial Last Name*

\_\_\_\_\_  
*Date of Birth*

\_\_\_\_\_  
*Address: Including P.O. Box, Street Address, Suite or Apartment Number*

\_\_\_\_\_  
*City State Zip*

\_\_\_\_\_  
*Phone Home Phone Business Cell Phone Fax*

\_\_\_\_\_  
*Email Address (required)*

### JOINT DONOR & ADVISOR

\_\_\_\_\_  
*Title First Name Initial Last Name*

\_\_\_\_\_  
*Date of Birth*

\_\_\_\_\_  
*Address: Including P.O. Box, Street Address, Suite or Apartment Number*

\_\_\_\_\_  
*City State Zip*

\_\_\_\_\_  
*Phone Home Phone Business Cell Phone Fax*

\_\_\_\_\_  
*Email Address (required)*

Unless instructed (by separate attachment), ECF will accept recommendations from either of the individuals named above as Primary Advisors to the DAF.

## 2. Donor-Advised Fund Information

What would you like to name your DAF? \_\_\_\_\_

For example: Jones Family Fund, St. Paul's Anytown, NJ Church Fund, etc. The DAF name will appear on all DAF correspondence, as well as all correspondence that accompanies grants (distributions) from the DAF. If you prefer to be anonymous, please indicate this preference when you make a grant recommendation.



### 3. Contribution Information

*The initial minimum contribution to establish a Donor-advised Fund is \$2,500. Please refer to the Donor-advised Fund's Program Guide for information on the types of gifts ECF can accept.*

Please check the type of contribution you will be making:

Check(s) in the amount of \$ \_\_\_\_\_

*Check(s) should be made payable to **Episcopal Church Foundation**. Please include the DAF Name in the memo section on the check. Mail to: The Episcopal Church Foundation, Donor-advised Fund Program, 475 Riverside Drive, Suite 750, New York, NY 10115.*

Funds wired in the amount of \$ \_\_\_\_\_

*Please contact an ECF representative at 800-697-2858*

Transfer assets from another donor advised fund \_\_\_\_\_

*Please contact an ECF representative at 800-697-2858*

Credit card Gift amount \$ \_\_\_\_\_

*Please contact an ECF representative at 800-697-2858*

Publicly traded securities or mutual fund shares

Name of stock or mutual fund \_\_\_\_\_

Number of shares \_\_\_\_\_

*Please visit [www.episcopalfoundation.org/programs/daf](http://www.episcopalfoundation.org/programs/daf) for security transfer instructions or contact ECF at 800-697-2858.*

A non-liquid gift, such as real estate, artwork, etc.

*Please contact ECF at 800-697-2858.*

A Trust Revocation Notification must be completed if the gift assets are titled to a revocable trust.

*Please contact ECF at 800-697-2858.*

## 4. Investment Recommendations

*Recommendations and actual allocations are subject to ECF approval. Contributions, grants, and investment activity may affect the actual date of investment allocation. Primary Advisors are welcome to make asset allocation recommendations reflecting the expected timing and amount of their grant recommendation. If no choice is made, the assets will be invested in the Money Market Portfolio initially until a more appropriate allocation can be determined by ECF and the donor. The Primary Advisor may recommend asset allocation changes at any time. All changes will be executed at the beginning of the next financial quarter.*

ECF may also have pooled investment options available, so that individual donors do not need to choose percentage allocations in the specific funds below, but choose an investment pool based on the timing of anticipated granting. Please contact ECF for more information.

I request that ECF determine the best investment allocation for my DAF based upon the description of my granting expectations described below:

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*ECF staff is happy to help you choose how gifts will be invested based on your anticipated schedule for distribution. Generally, if you plan to make current or large grant recommendations, larger percentages in Money Market allocations are more appropriate and choosing greater allocations to Equity funds are more appropriate when grants will be made further in the future.*



Please select the percentage allocations of your choice from the investment options below.  
Please ensure that your selections are in increments of 5% and total 100%

Large Equity Blend	_____ % _____ %	Active Passive	Oakmark I (OAKMX) Vanguard 500 Index Fund (VFINX)
Mid Cap Equity Blend	_____ % _____ %	Active Passive	Fidelity Low-Priced Stock (FLPSX) Vanguard Mid Cap Index Inv (VIMSX)
Small Cap Equity	_____ % _____ %	Active Passive	Fidelity Advisor Small Cap I (FSCIX) Vanguard Small Cap Growth Index (VISGX)
Foreign Large Equity Blend	_____ % _____ %	Active Active	Henderson International Opportunities I (HFOIX) Fidelity Overseas (FOSFX)
Diversified Emerging Markets	_____ % _____ %	Active Passive	Vanguard Emerging Mkts Stock Idx Inv (VEIEX) DFA Emerging Markets Core Equity I (DFCEX)
Short Term Bond	_____ % _____ %	Passive Active	Vanguard Short-Term Investment-Grade Inv (VFSTX) DFA Short-Term Government (DFGX)
Intermediate Term Bond	_____ % _____ %	Active Passive	Dodge & Cox Income (DODIX) Vanguard Interm-Term Bond Index Adm (VBILX)
Balanced Moderate Allocation	_____ % _____ %	Active Passive	Dodge & Cox Balanced (DODBX) Vanguard Balanced Index Inv (VBINX)
Balanced Conservative Allocation	_____ % _____ %	Active Passive	Berwyn Income (BERIX) Vanguard Wellesley Income Inv (VWINX)
Socially Responsible	_____ % _____ %	Active Active	New Covenant Growth Fund (NCGFX)* New Covenant Income Fund (NCICX)*
Money Market	_____ %		Fidelity Money Market (FRGXX)

\* New Covenant Funds are Socially Responsible funds that exclude alcohol, gaming, weapons/firearms and tobacco from the portfolios. They also include a positive screen for companies doing well with ESG (environment, social and governance issues). New Covenant Funds follow the social witness policies of the Presbyterian Church USA (PCUSA) and the screened securities are based on the General Assembly of the PCUSA directives.

## 5. Successor Advisor & Distribution Information

You should provide ECF with a “succession plan” for the Donor-advised Fund you establish, in the event of your death or incapacity. There are three options for the remaining assets in the DAF, and you may select one of these.

- Choose* A. You may name Successor Advisors to the account to succeed you after your death or incapacity
- OR B. You may elect to distribute the balance of your DAF to as many as four different ministries or charities.  
If no option is chosen, your DAF will be distributed to the Episcopal Church Foundation.
- OR C. You may elect to create a permanent endowment fund to be held by ECF for the benefit of one or more Episcopal entities. (Minimum balance of \$10,000 for one entity; \$25,000 for more than one up to a maximum of four)

Please complete either Section A or Section B below.

### A. NAME SUCCESSOR ADVISORS FOR YOUR DAF

#### SUCCESSOR ADVISOR

\_\_\_\_\_  
*Title First Name Initial Last Name*

\_\_\_\_\_  
*Date of Birth*

\_\_\_\_\_  
*Address: Including P.O. Box, Street Address, Suite or Apartment Number*

\_\_\_\_\_  
*City State Zip*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Email Address (required)*

#### SUCCESSOR ADVISOR

\_\_\_\_\_  
*Title First Name Initial Last Name*

\_\_\_\_\_  
*Date of Birth*

\_\_\_\_\_  
*Address: Including P.O. Box, Street Address, Suite or Apartment Number*

\_\_\_\_\_  
*City State Zip*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Email Address (required)*



## B. DISTRIBUTE TO A MINISTRY OR CHARITY

*You may name as many as four charities, including ECF, to receive the remainder balance in your DAF. Please indicate percentage of distribution to each. In the event the charity no longer exists, ECF will award grants to charities similar to the original charity. If this is a “long-term” DAF that should NOT make distributions for over five years from the creation of this account you must review this desire with ECF personnel.*

- I wish to create a permanent endowment with ECF with any remaining undistributed amount, for the benefit of one or more Episcopal entities. ECF staff will contact you to finalize your plans. (See Program Guide for more information.)
- I intend this to be a “long-term” DAF, which should not make distributions for more than five years. ECF staff will contact you to finalize your plans. Please also complete below the designations for the reminder value.
- I wish the Episcopal Church Foundation (ECF) to use any remainder balance for its own use.
- I wish the following charities to receive any remainder balance in the percentages noted.

\_\_\_\_\_  
*Organization Name*

\_\_\_\_\_  
*Organization Name*

\_\_\_\_\_  
*Address: Including P.O. Box, Street Address, Suite or Apartment Number*

\_\_\_\_\_  
*Address: Including P.O. Box, Street Address, Suite or Apartment Number*

\_\_\_\_\_  
*City State Zip*

\_\_\_\_\_  
*City State Zip*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Charity Identification Number*

\_\_\_\_\_  
*Charity Identification Number*

\_\_\_\_\_  
*Please indicate percentage of distribution*

\_\_\_\_\_  
*Please indicate percentage of distribution*



\_\_\_\_\_  
*Organization Name*

\_\_\_\_\_  
*Organization Name*

\_\_\_\_\_  
*Address: Including P.O. Box, Street Address, Suite or Apartment Number*

\_\_\_\_\_  
*Address: Including P.O. Box, Street Address, Suite or Apartment Number*

\_\_\_\_\_  
*City State Zip*

\_\_\_\_\_  
*City State Zip*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Charity Identification Number*

\_\_\_\_\_  
*Charity Identification Number*

\_\_\_\_\_  
*Please indicate percentage of distribution*

\_\_\_\_\_  
*Please indicate percentage of distribution*

## 6. Financial Advisor Information (if applicable)

*If you work with a financial advisor whom you choose to allow access to your account, please fill out this section to give your advisor permission for account access. This will entitle them to make asset allocation recommendations only.*

**Type of Advisor:**  Accountant  Attorney  Financial Planner  Investment Manager  
 Other (specify) \_\_\_\_\_

\_\_\_\_\_  
*Professional Advisor Name*

\_\_\_\_\_  
*Firm Name*

\_\_\_\_\_  
*Mailing Address: Including P.O. Box, Street Address, Suite Number*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*Zip*

\_\_\_\_\_  
*Telephone*

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*Email (required)*



## 7. Signatures

*I/We hereby make the following donation with the full understanding that it represents an irrevocable donation to the Episcopal Church Foundation's Donor-advised Fund. I also acknowledge that I have read completely the Program Guide and the terms and/or the conditions described therein. I further acknowledge that ECF has not rendered any legal or tax advisory service to me and that I should consult with my own advisors to determine the tax or other benefits and consequences of making this gift.*

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*Primary Donor Signature (required)*

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*Date*

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*Joint Donor Signature (required, if gift is made by joint donors)*

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*Date*

## 8. Mailing Instructions

*Please mail to:* Episcopal Church Foundation  
Donor-advised Fund Program  
475 Riverside Drive, Suite 750  
New York, NY 10115

You may also fax this form to: 212-297-0142 or scan and email to [giving@episcopalfoundation.org](mailto:giving@episcopalfoundation.org)

# ECF PRIVACY POLICY

ECF only collects your private information for ECF and its agents for our everyday business purposes such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus. We do not share your contact or other confidential information with any other outside entities.

ECF does reserve the right to notify all participants in its Donor-advised Fund program of opportunities for granting to the Episcopal Church Foundation or other Episcopal Church related entities from time to time, simply to raise awareness of these opportunities for granting.

